

**MACKENZIE COUNTY  
COMMITTEE OF THE WHOLE MEETING**

**Tuesday, August 15, 2023  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

<b>PRESENT:</b>	Josh Knelsen Peter F. Braun Cameron Cardinal David Driedger Lisa Wardley	Reeve Councillor Councillor Councillor Councillor
<b>REGRETS:</b>	Walter Sarapuk Jacquie Bateman Ernest Peters Garrell Smith	Deputy Reeve Councillor Councillor Councillor
<b>ADMINISTRATION:</b>	Darrell Derksen Don Roberts Jennifer Batt Caitlin Smith Byron Peters John Zacharias Willie Schmidt Andy Banman Louise Flooren	Interim Chief Administrative Officer Director of Community Services Director of Finance Director of Planning & Agriculture Director of Projects & Infrastructure Director of Utilities Fleet Maintenance Manager Manager of Operations Manager of Legislative & Support Services/ Recording Secretary
<b>ALSO PRESENT:</b>	Naveen Arora	Mackenzie Applied Research Association (MARA) – Research Scientist

Minutes of the Committee of the Whole Meeting for Mackenzie County held on August 15, 2023 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER:            1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA:                    2. a) Adoption of Agenda**

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**MOTION COW 23-08-102      MOVED** by Councillor Wardley

That the agenda be adopted with the following additions:

- 4. a) Mackenzie Applied Research Association (MARA) Fish Pond Presentation
- 5. h) Wadlin Lake Campground Pickleball Court
- 5. i) La Crete Walking Trail
- 5. j) River Tourism

**CARRIED**

**MINUTES FROM PREVIOUS MEETING:**      **3. a) Minutes of the July 11, 2023 Committee of the Whole Meeting**

**MOTION COW 23-08-103      MOVED** by Councillor Wardley

That the minutes of the July 11, 2023 Committee of the Whole Meeting be adopted as presented.

**CARRIED**

**BUSINESS:**      **5. a) Municipal Census**

**MOTION COW 23-08-104      MOVED** by Councillor Driedger

That a recommendation be made to Council that administration research the parameters of a housing needs assessment and bring back during budget discussions.

**CARRIED**

**BUSINESS:**      **5. b) Gravel Pit Update**

**MOTION COW 23-08-105      MOVED** by Councillor Cardinal

That a recommendation be made to Council that administration research gravel pit options for future crushing.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:38 a.m. and reconvened the meeting at 11:53 a.m.

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**BUSINESS:** 5. f) **Cheque Registers – July 10 – August 11, 2023 (HANDOUT)**

**MOTION COW 23-08-110** **MOVED** by Councillor Braun

That the July 2023 Online/Direct Debit payments, and the cheque registers and EFTs from July 10 – August 11, 2023, be received for information.

**CARRIED**

**BUSINESS:** 5. g) **MasterCard Statements – June 2023 (HANDOUT)**

**MOTION COW 23-08-111** **MOVED** by Councillor Cardinal

That the MasterCard Statements for June 2023 be received for information.

**CARRIED**

**BUSINESS:** 5. h) **Wadlin Lake Campground Pickleball Court (ADDITION)**

**MOTION COW 23-08-112** **MOVED** by Councillor Braun  
Requires Unanimous

That a recommendation be made to Council that administration proceed with the Wadlin Lake Campground Pickleball Court with funds coming from Municipal Reserve and to amend the 2023 Capital Budget not to exceed \$55,000.

**CARRIED UNANIMOUSLY**

**BUSINESS:** 5. i) **La Crete Walking Trail (ADDITION)**

**MOTION COW 23-08-113** **MOVED** by Councillor Braun  
Requires Unanimous

That the La Crete Walking Trail discussion be received for information.

**CARRIED UNANIMOUSLY**

**BUSINESS:** 5. j) **River Tourism (ADDITION)**

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**MOTION COW 23-08-114**     **MOVED** by Councillor Braun  
Requires Unanimous

That the River Tourism discussion be received for information.

**CARRIED UNANIMOUSLY**

**POLICY REVIEW:**             **6. a) ADM056 Public Participation Policy**

**MOTION COW 23-08-115**     **MOVED** by Councillor Wardley

That a recommendation be made to Council that Policy ADM056 Public Participation be amended as discussed at the Committee of the Whole Meeting.

**CARRIED**

**POLICY REVIEW:**             **6. b) HR003 Workplace Violence and Harassment – Policy Amendment**

**MOTION COW 23-08-116**     **MOVED** by Councillor Cardinal

That a recommendation be made to Council that Policy HR003 Workplace Violence and Harassment be amended as presented at the Committee of the Whole Meeting.

**CARRIED**

Reeve Knelsen recessed the meeting at 3:24 p.m. and reconvened the meeting 3:34 p.m.

**CLOSED MEETING:**             **7. Closed Meeting**

**MOTION COW 23-08-117**     **MOVED** by Councillor Wardley

That Council move into a closed meeting at 3:34 p.m. to discuss the following:

- 7. a) 2020 Disaster Recovery Program (DRP) Sewer Repair in Fort Vermilion (*FOIP Section 25*)
- 7. b) Family and Community Support Services (FCSS) Fort Vermilion (*FOIP Section 25*)
- 7. c) Outstanding Taxes (*FOIP Sections 21 and 23*)
- 7. d) Country Residential Growth Nodes (*FOIP Sections 23, 24, 25 and 27*)

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**CARRIED**

The following individual were present during the closed meeting discussion. *(MGA Section 602.08(1) (6))*

- All Councillors Present excluding Deputy Reeve Sarapuk, Councillor Bateman, Councillor Peters and Councillor Smith,
- Darrell Derksen, Interim Chief Administrative Officer
- Don Roberts, Director of Community Services
- Jennifer Batt, Director of Finance
- Byron Peters, Director of Projects & Infrastructure
- John Zacharias, Director of Utilities
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

Caitlin Smith, Director of Planning & Agriculture joined the meeting at 4:00 p.m.

**MOTION COW 23-08-118** **MOVED** by Councillor Wardley

That Council move out of the closed meeting at 4:12 p.m.

**CARRIED**

**CLOSED MEETING:** 7. a) **2020 Disaster Recovery Program (DRP) Sewer Repair in Fort Vermilion**

**MOTION COW 23-08-119** **MOVED** by Councillor Wardley

That a recommendation be made to Council that administration proceeds with tendering the Fort Vermilion Water & Sewer Line Flood Repairs with tender closing on September 6, 2023.

**CARRIED**

**CLOSED MEETING:** 7. b) **Family and Community Support Services (FCSS) Fort Vermilion**

**MOTION COW 23-08-120** **MOVED** by Councillor Braun

That a recommendation be made to Council that administration enter into an agreement with the Coalition for Far Northwest Alberta Brighter Futures Society to provide the

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services for the Family and Community Support Services Fort Vermilion program.

**CARRIED**

**CLOSED MEETING:** 7. c) **Outstanding Taxes**

**MOTION COW 23-08-121** **MOVED** by Councillor Cardinal

That a recommendation be made to Council that administration present the Tax Recovery Auction properties with proposed dates at an upcoming Council meeting for review.

**CARRIED**

**CLOSED MEETING:** 7. d) **Country Residential Growth Nodes**

**MOTION COW 23-08-122** **MOVED** by Councillor Braun

That the Country Residential Grown Nodes discussion be received for information.

**CARRIED**

**NEXT MEETING DATE:** 8. a) **Meeting Dates**

Committee of the Whole  
To be Determined

**ADJOURNMENT:** 9. a) **Adjournment**

**MOTION COW 23-08-123** **MOVED** by Councillor Wardley

That the August 15, 2023 Committee of the Whole meeting be adjourned at 4:14 p.m.

**CARRIED**

These minutes were approved at the January 30, 2024 Committee of the Whole Meeting.

(original signed)

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Joshua Knelsen  
Reeve

(original signed)

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Darrell Derksen  
Chief Administrative Officer

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